

## Common Good Fund: Application Form

\*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

<b>Applicant Group/Organisation:</b>	Hawick Boys' Brigade
<b>Name of your project:</b>	Summer Camp
<b>The name of the Common Good Fund that you are applying to:</b>	Hawick Common Good Fund

### What does your organisation do and who does it support? If appropriate. (max. 100 words)

Tell us what your group does, the activities it undertakes and in what way it benefits the community.

The Boys' Brigade provides opportunities to learn, grow and discover in a safe, fun and caring environment. The Boys' Brigade has a long history in Hawick with the first companies forming in 1893.

The Boys Brigade works with children and young people from age 5 to 18 and is made possible thanks to volunteer leaders who give of their time so generously. There's something for every young person whether it's camping, first aid, five a side, music or crafts. Members develop skills, build confidence, make friends, take responsibility and are encouraged to make a real difference in their communities.

### Summarise what you want to use this funding for (max. 100 words)

(i.e. will it increase access, improve quality of life etc.)

The purpose of this funding request is to help fund the annual summer camp making it affordable to all. The camp is a unique experience for young people building confidence and developing relationships with their peers across a relatively wide age spectrum – 12 year olds mixing with 17 year olds. The camp attracts young people with almost 100% attendance of those eligible to attend in 2023. The success of the camp helps retain Brigade membership throughout the winter months.

**Summarise how the outcomes of the project will be measured/evaluated** (max. 100 words)

There are two primary outcomes; lessons learned from the camp itself through staff discussion in the immediate aftermath of the Camp. This will be influenced by solicited feedback from the Young people at the Camp. The second is the retention of members in the companies in the following year. Longer term outcomes are attendance at future camps and the retention of young adults to be the future leaders of the Hawick companies.

**Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh** (max. 200 words)

Tell us what activities you plan to carry out and how you will deliver it.

The town lost two companies that never recovered from the pandemic break. It is important to safeguard the remaining two companies in the Burnfoot and Drumlanrig catchment areas. The camp will directly influence membership and sustain their existence. For some of the members the Camp may be their only 'holiday' during the summer months.

The camp itself is inclusive in shared uniformity of conditions – everyone sleeps under canvas, all eat the same food. There are many activities both on and off the site - from sporting competitions, attendance at local swimming pools or visits to the beach areas and camp fire entertainment.

**Tell us how your project will be sustainable in the future** (max. 100 words)

The camp has sustained itself over the years, we own all equipment which can be hired out to community groups – e.g. Bright eyed daughters and Roberton Show. This relies on volunteer leaders who give their discretionary time to support others. Any additional income helps cover the cost of repairs and any shortfall at the Camp.

Last year we used our resources to heavily discount the cost to young people of the camp contributing over £4000. This year we are agreed to repeat the discounting but need additional support to realise this. In future years we will gradually increase the costs to young people and seek additional financial help as required.

It should also be recognised that the volunteers that attend the camp not only give of their time but all pay the same fee as the members.

**Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)**

Item of Expenditure	Cost (£)
Food & transport	4,600
Site fees	1,000
Equipment (gas)	400
<b>Total Expenditure</b>	<b>6,000</b>
<b>How much would you like from the Common Good Fund?</b>	<b>3,000</b>

Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	Supplied
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Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.		
Fund	Amount	Purpose

Tell us about your own fundraising or how you have secured other funding for this project.		
	Amount	Purpose
Hawick BB camp fund	£1000	Discounted Camp fee
Fees	£1500	Boys and staff fees

Individual/Group/Organisation details:	
Contact Name:	Douglas Turnbull
Position in Group/Org: (if appropriate)	Captain 1 <sup>st</sup> Hawick
Home Address:	██████████ ██████████
Post Code:	██████████
Telephone Number:	██████████
Email Address:	████████████████████
Date:	6 <sup>th</sup> March 2024
Signature:	

<b>Equalities</b>
Do you have an Equal Opportunities Policy or Equality Statement? <b>Yes</b>

**Explain how your project complies with the obligations contained in the Equality Act 2010**

**Boys Brigade equal opportunities policy** - Within this framework, The Boys' Brigade is committed to equality of opportunity for all young people and we are guided by the principles of the Equalities Act 2010.

**Public Protection**

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes

If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

**Key Policies**

Safeguarding Policy Statement and Safeguarding Policy and Procedures

Equal Opportunities Policy

Safety Policy (incorporated within our Safety Handbook)

Intellectual Property Notice

Data Protection Policy and Privacy Notice

Recruitment of Ex-Offenders Policy

Adults at Risk of Harm Policy

Complaints Policy

Leaders Code of Conduct

Position of Trust

Historic Abuse Policy

<https://boys-brigade.org.uk/who-we-are/policies-and-regulations/>

**Permissions**

Does your project involve work to a building or land? No

If yes do you have the following? (please tick relevant)

A lease agreement (Date of lease and duration years)

Written permission of owner

Planning permission (Reference No. )

**Common Good Funds**

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to William Mohieddeen, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA; [Email: william.mohieddeen@scotborders.gov.uk](mailto:william.mohieddeen@scotborders.gov.uk); Telephone: 01835 826504